



Summary

Our **Regional Class A Truck Driver** is responsible for transporting, loading and unloading freight in a productive and safe manner. This full-time position will run Regional routes and complete miscellaneous onsite trucking assignments as needed. Some overnight driving of 1 to 3 nights/week is required as needed. This position will report to the Managing Partner of ARTI and Awesome Logistics.

Responsibilities:

- Secures load in truck.
- Accurately completes all necessary DOT and company paperwork.
- Facilitates pre-trip and post-trip equipment inspections.
- Maintains cleanliness of vehicle.
- Performs some routine maintenance on trucks such as replacing lights, windshield wipers, etc.
- Shuttles company vehicles and supplies as needed.
- Maintains a positive customer service attitude in demanding situations.
- Consistently communicates schedule changes with internal and external customers.
- Performs all duties in accordance with appropriate safety standards.
- Additional duties as assigned.

Job Requirements:

- Must be at least 25 years old and possess a valid CDL Class A driver's license.
- Tanker endorsement and experience with e-logs preferred.
- Valid DOT Physical and Medical Card required.
- Must have clean driving record with no more than 3 moving violations in a 5 year period.
- Ability to read and understand maps, road signs, shipping papers, and labeling identifications.
- Strong customer service skills with the ability to follow instructions and respond to internal and external customer needs.
- Demonstrated ability to adapt to quickly changing environments.
- Demonstrated ability to work under pressure and meet deadlines.
- Operate and maintain records in accordance with Federal Motor Carrier Safety Regulations (FMCSR), Department of Transportation (DOT) and company policies as required.
- Must be able to successfully complete a pre-employment drug screen.
- Passion and alignment with our mission, vision & operating principles.
- Passion for working in a values based company in alignment with a learning organization.
- Desire to own decisions and take responsibility for outcomes.
- Willingness to continually embrace personal professional development.

Competencies

Job Title: Regional Class A Truck Driver

Date Issued: 1/11/16

FLSA Status: Exempt

<p>Job Knowledge</p> <ul style="list-style-type: none">● Competent in required job skills and knowledge● Exhibits ability to learn and apply new skills● Keeps abreast of current developments● Requires minimal supervision● Displays understanding of how job relates to others● Uses resources effectively	<p>Customer Service</p> <ul style="list-style-type: none">● Displays courtesy and sensitivity● Manages difficult or emotional customer situations● Meets commitments● Responds promptly to customer needs
<p>Adaptability</p> <ul style="list-style-type: none">● Adapts to changes in the work environment● Manages competing demands● Accepts criticism and feedback● Changes approach or method to best fit the situation	<p>Dependability</p> <ul style="list-style-type: none">● Responds to requests for service and assistance● Follows instructions, responds to management direction● Takes responsibility for own actions● Commits to doing the best job possible● Keeps commitments● Meets attendance and punctuality guidelines
<p>Attendance & Punctuality</p> <ul style="list-style-type: none">● Schedules time off in advance● Begins working on time● Keeps absences within guidelines● Ensures work responsibilities are covered when absent● Arrives at meetings and appointments on time	<p>Cooperation</p> <ul style="list-style-type: none">● Establishes and maintains effective relations● Exhibits tact and consideration● Displays positive outlook and pleasant manner● Offers assistance and support to co-workers● Works cooperatively in group situations● Works actively to resolve conflicts
<p>Oral Communications</p> <ul style="list-style-type: none">● Speaks clearly and persuasively● Listens and gets clarification● Responds well to questions	<p>Business Ethics</p> <ul style="list-style-type: none">● Treats people with respect● Keeps commitments● Inspires the trust of others● Works with integrity and ethically● Upholds organizational values